

FOVANT PARISH COUNCIL

Policy : Publication Scheme

Ratification Date:

24.03.2025

Reference

ICO Model publication Scheme, Freedom of information act, V1.2

Review due: March 2026

All information is available as a hard copy or by downloading from the Fovant Village Website. Hard copies will cost £0.05p per sheet plus the cost of postage by second class royal mail plus the cost of packaging.

There may also be a statutory fee in accordance with any relevant legislation.

Information Available:

1. Class 1 – who are we and what do we do – Current information only.

Contact details for the Parish clerk and council members.

Who is who is on the council and any committees.

Location of Parish council registered office and accessibility details.

2. Class 2 – What we spend and what we spend it on.

Annual return form and report by auditor.

Finalised budget.

Precept.

Financial standing orders and regulations.

Grants given and received.

List of any contracts awarded and their value.

Payments more than £100.

3. Class 3 – What our priorities are and how are we doing.

Vision statement.

4. Class 4 – How we make decisions.

Timetable of meetings.

Agendas of meetings.

Minutes of meetings.

Reports presented to council meetings.

Responses to planning applications.

5. Class 5 – Our policies and Procedures.

Policies and procedures for the conduct of council business.

Procedural standing orders.

Financial Regulations

Revised Scheme of delegation

Adopted Code of conduct.

Risk Management policy

Statement of Internal control

6. Class 6 – lists and Registers – currently maintained.

Assets register.

Register of member's interest.

7. Class 7 – Current facilities we offer.

Playing field and recreational playground.

Some litter bin clearance.

Seating.

Memorial

Contact details:

Parish Clerk and Responsible Financial Officer,

Buckhurst,

Dinton Road,

Fovant

SP3 5JW

07816511340 – Please leave a message if necessary