

Fovant Parish Council

Notice of Meeting and Agenda

**All Councillors are hereby summoned to participate in the Parish Council
Meeting On Friday 29th November 2024 at 19:00 hrs
Location: The Waterside Fovant Youth Club, High Street, Fovant**

Signed: *J Wallis* 20th November 2024

Notes:

- a. The meeting will be held at Fovant Youth Club, The Waterside, High Street, Fovant.
- b. Agenda papers will be available on the Fovant Parish Council website.
- c. The Chair will confirm if any part of the meeting may not be filmed, photographed , or audio recorded. If any member of the public has an objection to such recording, please would they make this clear to the Chair or the Clerk before the start of the meeting.

Questions or Statements

A brief period will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the civil parish, each person speaking for no longer than three minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda.

Statements will be noted at the meeting, but no discussion will take place until the topic is listed on the agenda: any discussion will take place when the topic is on a meeting agenda.

Meeting Agenda

01.29.11.2024 Apologies for Absence.

Members who cannot attend the meeting shall tender their apologies to the parish clerk prior to the meeting as, under section 85(1) of the local Government Act 1972, the members present shall decide whether the reasons offered for the members absence shall be accepted.

02.29.11.24 Declarations of Interest

Members are reminded of their obligation to declare interests in accordance with the Localism Act 2011 and the Councils Code of Conduct

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interest.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required

03.29.11.24 Resolution of minutes and review of action points for meetings that took place on: 28.09.24

Action points:

- 08.28.07 (m) future contract for grass cutting (HC)
- 09.07.24 (c) Tree survey (MW/AC)
- 07.24.09.24 Review of current website
- 08.24.09.24 (a)Current FOI (Clerk)
- 08.24.09.24 (g)Training (Clerk)
- 08.24.09.24 (h)Code of conduct (Chair)
- 08.24.09.24 (i)Defib training funding (Clerk)

14.10.24

Action Points:

Clerk to make comments on planning application

18.11.24

Action points:

Clerk to make comment on planning applications.

04.29.11.24 Chairman's Introduction.

05.29.11.24 Governance

- a) Agreement and ratification of Delegation of planning policy (Clerk)
- b) Agreement and ratification of Standing orders policy (Clerk)
- c) Agreement and ratification of Finance Regulations policy (Clerk)
- d) Adoption of Code of conduct (Chair)
- e) External audit outcomes (Clerk)

06.29.11.24 Wiltshire County Councillor Nabil Najjar

07.29.11.24 Planning matters requiring consideration/noting.

08.24.09.24 - Financial Matters for consideration/resolution

Income and expenditure reports for the period to:

- a) September 2024 reconciliation of Bank
- b) October 2024 reconciliation of bank
- c) November 2024 reconciliation of bank

Reports circulated to members for consideration/resolution.

- d) Summary of receipts and payments (Circulated to members)
- e) Net position from start of fiscal year (circulated to members)

Other financial matters for consideration/resolution

- f) Review of finance/SCRIBE fiscal year to date. (Clerk)
- g) Draft financial budget for 2025/2026 (Circulated to members)
- h) Sharing of read only access to SCRIBE for all councillors. (Clerk)
- i) Purchases by clerk for office supplies. (Clerk)
- j) Purchase of petrol cans for emergency hub (MW)
- k) Clerk WALC election training. (Clerk)
- l) Additional hours/milage by clerk – spread sheet circulated. (Clerk)
- m) Wreath purchase (Clerk)
- n) Additional hall hire for Police events (MW/DH)

09.29.11.24 Other matters requiring consideration/resolution.

- a) Reports from portfolio holders (all)
- b) Review of portfolio holders (Chair)
- c) Youth initiative (Clerk/MW)
- d) LHFIFG report (Chair)
- e) Public consultation on remote attendance (Chair)
- f) Constructing a case to move the 20mph limit sign on Dinton Road (Chair)
- g) Risk assessments for physical activities by councillors and public (Chair)
- h) Update on SIDS data and police actions (DH)
- i) SIDS installation at the A30 (DH)
- j) Dates for 2025 Annual Parish meeting (Chair)
- k) Update on Sutton Road land transfer (Clerk)
- l) Update on Clays Orchard land swap (MW/DH)

10.24.09.24 – Items for next meeting

12.24.09.24 -Date of next meeting