

Fovant Parish Council

Minutes of the Parish Council Meeting held on the 28.09.2024 at 19:00hrs.

Venue: The Waterside, Fovant Youth Club, High Street, Fovant, Salisbury, Wiltshire
Present: Cllr. D Horne (Acting Chair), Cllr. A Cousley, Cllr H Coxe,
Cllr W Hobbs
Attendees: Clerk J Wallis. Three members of the public.

01.24.09.24 Apologies

Cllr. Phillips and Cllr Wallis, both accepted

02.24.09 Declarations of Interest

None Declared

03.24.09.24 Chairmans Introduction

A short presentation was heard from a resident who is applying for planning permission to knock down and construct a contemporary new build residence, the resident shared his plans, councillors thanked him for his time and agreed they would look forward to seeing the plans when they come through from planning.

04.24.09.24 Resolution of Minutes and Outcomes

The minutes of the Parish Council meeting held on the 28.07.2024.

Outcome - unanimously agreed by the PC and signed by the Vice chair.

Minute Outcomes

06.28.07.24 – Letter written to Christine Brown by Cllr Wallis with supporting contact made by Cllr Najar. Following on from this contact received from Wiltshire Council seeking the views of the Parish Council regarding the proposed siting of affordable housing on the current games green.

Full council agreed the proposal made from Wiltshire council.

07.28.07.24 – Completed

08.28.07.24 (g) – Complete

08.28.07.24 (m) – Incomplete, carry over

08.28.07.24 (n) – Complete

09.07.24 (c) -Complete

09.07.24 (d) -incomplete, carry over.

09.07.24 (e) -Complete

09.07.24 (h) Completed by Cllr Horne but awaiting confirmation from Police, carry over

09.07.24 (i) -Complete

09.07.24 (j(1)) -Complete

09.07.24 (j(2)) -Complete

The minutes of the Parish Council meeting held on the 14.08.2024.

Outcome - unanimously agreed by the PC and signed by the Vice chair.

Minute Outcomes

14.08.24.05 - Complete

14.08.24.06 (c) – Complete

14.08.24.06 (d) – Incomplete to carry over.

14.08.24.06 (f) – Complete

The minutes of the Parish Council meeting held on the 24.08.2024.

Outcome - unanimously agreed by the Parish Council and signed by the Vice chair.

Minute Outcomes

None

05.24.09.24 Report from Wiltshire County Councillor

Cllr. Najjar not present at the meeting, no report received.

06.24.09.24 Planning matters requiring consideration/resolution.

PL/2024/07707 – The Old Farm, Church Lane, Fovant SP3 5LA
Council responded “no objection” – Response acknowledged.

PL/2024/04342 – Cross Key Cottage, Fovant, SP3 5JH
Decision: Approved with conditions – Decision acknowledged

07.24.09.24 Financial matters requiring consideration/resolution.

- a) Reconciliation of Bank for 30.06.2024 – Agreed and signed off by vice chair
- b) Reconciliation of Bank for 31.07.2024 – Agreed and signed off by vice chair
- c) Reconciliation of Bank for 31.08.2024 – Agreed and signed off by vice chair
- d) Reports circulated for consideration/resolution – summary of receipts and payments since April 2024, net position, and risk assessment circulated prior to the meeting and noted by Council.

Other financial matters for consideration/resolution

- e) Grist invoice received since commencement of the emptying of the two new bins, standing standing order set up.

Outcome - Spend approved by full council.

- f) Solicitors' fees for land transfer – Item discussed, quotation from solicitor indicated fees of £450.00 + vat.

Outcome - Spend approved by full council.

- g) Fees for locum – Invoice received and paid however previous invoice paid and then re-paid.

Outcome - Spend approved by full council, overpayment returned.

- h) Purchases made by clerk in start-up role – Stationary items purchased, paper, printer ink x2.

Outcome - Spend approved by full council.

- i) Clerk WALC training – Two further one-hour sessions to be completed, one in September one in November cost £48.00 per session.

Outcome - Spend approved by full council.

- J) Clerk WALC website training – update given on new guidelines for Parish council websites. Some discussion about the merit and concerns of moving current website alongside the Additional costs involved.

Outcome - Further investigation needed, for discussion at next meeting.

- k) Additional hours accrued by clerk – August accrued 15 hours and September accrued 22 hours

Outcome -Spend approved for the additional 37 hours DH to contact pay roll clerk.

- l) Purchase of books for clerk- Total spend £193.96.

Outcome - Spend agreed by full council.

- m) Purchase of Microsoft 365 for vice chair at £59.99.

Outcome - Spend agreed by full council.

- n) Invoice received for recent financial internal audit £78.

Outcome - Spend agreed by full council.

- o) Insurance premium of £770.53 paid.

Outcome - Spend agreed by full council.

08.24.09.24 Other matters requiring consideration/resolution.

- a) **Current FOI**

Clerk discussed current FOI as requester asked for up to date information from councillors, regarding any contact with police or Wiltshire council regarding parking at The Elms

Outcome - full council responded to no contact. Clerk to respond.

- b) Potential co-option of new councillors

CVs of two new candidates seen and acknowledged.

Outcome Two co-optees appointed to Parish Council and invited to join the meeting Cllrs.

Page and Ellis welcomed to the council.

Outcome- two co-opted unanimously appointed to council.

- c) Outcome of LHFIG meeting A30 junction

Report from the chair who attended the meeting read out, expectation that grants will be.

Announced by the end of 2024 with work to commence the spring of 2025. Spend

Spend expectation will be 75/25 split with LHFIG and the council, chair confirmed to the

Meeting that Fovant Parish council will contribute a further £3000 making our total.

Contribution £5882.00 .

Outcome - Spend agreed by full council.

- d) **Update on SIDs data and police action**

Update from DH Discussions with police inspector continue, plans for monthly village meetings. With the PCSO.

- e) **SIDs installation at the A30**

purchase of roving device complete awaiting posts on Dinton Road and the A30 to start using.

- f) **Ongoing training needs/support of clerk**

Vice chair will be collaborating with clerk to formulate a development plan.

- g) **Support training for councillors and clerk**

Potential for training from an experienced clerk cost £120.00 plus travel, welcomed by Meeting.

Outcome - Spend approved by full council – Clerk to arrange.

- h) **Code of conduct**

There was confusion about which document was to be adopted , correct document to be Identified and distributed.

Outcome - Clerk to discuss with chair and distribute.

- i) **Defibrillator training report**

AC reported eleven persons attending, training asked for no charge but a donation to the air.

Ambulance fund, meeting agreed a sum of £150.

Outcome – Clerk to look at where funds can be drawn from and advise accordingly.

j) Potential submission for community asset

After discussion meeting decided to adopt a watch and wait approach.

09.24.09.24 Items for next meeting

Clerk suggested budget setting and asked all councillors to consider items that may be a cost pressure on next year.

Meeting concluded at 2100hrs.

DRAFT