

Fovant Parish Council

Notice of meeting and Agenda

**All councillors are hereby summoned to participate in the Parish Council meeting on the
28th January 2025 at 19:00hrs.**

Locations: The Waterside Youth Club, High Street Fovant

Signed: *J Wallis*, Parish Clerk/RFO, 22nd January 2025

Notes:

- a) Agenda papers will be available on the Fovant Village website and on the notice board at the Village hall.
- b) The chair will confirm if any part of the meeting may not be filmed, photographed or audio recorded. If any member of the public has an objection to such a recording, please would they make this clear to the chair or the clerk before the start of the meeting.

Questions or Statements:

A brief period will be set aside prior to the start of the meeting for questions or statements from members of the public on any matters concerning the civil parish, each person speaking for no longer than three minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted in the meeting, but no discussion will take place unless the topic is on the agenda.

Statements will be noted at the meeting, but no discussion will take place until the topic is listed on the agenda: Any discussion will take place when the topic is on the agenda.

Meeting agenda

01.25: Apologies for Absence:

02.25: Noting of Absence:

03.25: Declarations of Interest:

Members are reminded of their obligation to declare interests in accordance with The Localism Act (2011) and the Councils own Code of Conduct (2024).

- a) Declarations of disclosable pecuniary and non-pecuniary interests already declared in the register of interests.
- b) Declarations of disclosable pecuniary and non-pecuniary interest not previously declared in the register of interests.
- c) Dispensations: If required.

04.25: Resolutions of previous minutes and review of action points for meeting having taken place on: 29.11.2024

Matters arising:

08.28.07.24 (m) Future contract for grass cutting (HC)

09.07024 (c) Tree survey (MW/AC)

07.09.24 New .gov.uk email service (Clerk)

08.09.24(h) Completed

08.29.11.24 (f) Feed back from Clerk on following actioning of changes

08.29.11(g) (i) set up of new fiscal year in Scribe (clerk)

08.29.11.24(ii) Setting of precept Completed (Clerk)

08.29.11.24 (h) Councillor set up of Scribe. Complete 9 Clerk)

09.29.11.24 (b) review of portfolio holders (Clerk)

09.29.11.24(g) Risk Policy (Clerk)

09..29.11.24 (k) Update on Sutton Road land transfer (Clerk)

05.25: Chairs Introduction

06.25: Governance:

- a) Statement of internal control and audit

07.25: Statement from Wiltshire County Councillor Nabil Najjar

08.25: Planning matters requiring Consideration/noting

- a) Application PL/2024/10282 – Ashbrook, Tisbury Road, Fovant, SP3 5JT
Demolition of existing detached garage and erection of new extension. internal Refurbishment.
- c) Decision - PL/2024/10998 – Ashbrook Tisbury Road, - Felling of tree.
- d) Decision- PL/202408671 – The Stables, Green Drove – Classroom.

09.25: Financial matters for consideration/Noting

Income and expenditure report to:

- a) December 2024 reconciliation of bank (Clerk/DH)
- b) January 2025 reconciliation of bank (Clerk/RFO)

Reports circulated for members consideration/noting:

- a) summary of receipts and payments to date (Clerk)
- b) Net position from start of fiscal year (Clerk)

Other financial matters for resolution/consideration or noting:

- a) Purchase of clips for SID'S £43.93 (MW)
- b) External audit £252.00 (Clerk)
- c) Payment for grass cutting £510.00 (HC)
- d) Payment for playground hedge cutting £120.00 (HC)
- e) Payment for CILCA start of training £60.00 (Clerk)
- f) Request for funding by Village hall (Chair)
- g) Payment for additional clerk hours. (Clerk)
- h) Formal increase in clerk hours from April 1st 2025 (Clerk)
- i) Grant application form (Clerk)
- j) VAT returns (Clerk)
- k) Direct debit payment schedule 2024/2026: (Clerk)
 - 1. YAY.
 - 2. Scribe.
 - 3. Bins.
 - 4. Clerks salary

10.25: Other matters requiring consideration/Noting

- a) Precept, chairs comments (chair)

- b) Best kept village (Clerk)
- c) Elections (Clerk)
- d) Internal audit 2024/2025 (Clerk)
- e) Dates for annual parish meeting (Chair)
- f) LHFIG news of substantive bid (Chair)
- g) Schedule of deployment of new SID (DH/MW)
- h) Prospect of village ANPR camera (Chair)
- i) Proposed discussion group between FPC and VHMC on improvements to the MC constitution
- j) Village website (Chair)
- k) Move of 20mph sign on Dinton Road (Chair)
- l) Gates in Green Drove (WH)
- m) Application for funding from the village hall (Chair)
- n) Update from Police drop in (DH)

11.25: Items for next meeting

12.25: Date and time of next meeting